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OPERATIONS DIRECTORATE SUPPORT OFFICERS MEETING

3 July 1974

1. Items of interest from the DDO Staff Meeting - 3 July

a. Mr. [REDACTED] will continue as Chief, EUR until Mr. [REDACTED] returns in early August.

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b. Mr. Nelson announced that Mr. Brownman was resigning and would be replaced by Mr. Blake.

25X1A

c. Telephone Security. It has now been determined that the black lines are just as susceptible in penetration for local calls as on long distance calls. Also, by the use of computers, the opposition can even be selective about which calls they monitor. Instructions will be issued concerning the use of black lines. It was also noted that the red system is not secure and that wherever possible, employees should use gray or green systems.

d. Mr. Nelson met recently with the DDO Management Advisory Group. The conversation concerned three major issues: first, the DDO Career Service System. A number of changes were suggested to pattern the system along the same lines as the State Department FSO structure. This will be studied by the Plans Staff. The second problem raised concerned the handling of nonofficial cover personnel. Mr. Nelson announced that he planned to organize the Division NOC referents into a study group to consider NOC activities. The third item concerned terrorism overseas and the protection of the family. There was some discussion of the Counter Terror Working Group and its activities. Mr. Nelson emphasized that this was an area where it was essential that we make some progress.

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e. [REDACTED] will be designated a Special Assistant to the DDO to handle staff assignments. Mr. [REDACTED] has been the DDO Watergate coordinator for some time, and he gave the meeting a 15 minute briefing on the current status of the Baker Report.

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2. Re-establishment of a Quick Response Procurement Capability. [REDACTED] Office of Logistics, has advised that they plan to re-establish a quick response procurement capability. He will discuss this at our weekly staff meeting on 17 July. A separate briefing will be given to Logistics Officers.

25X1A

3. Working Wives. A question has been raised as to whether a separate travel order should be written for each party when a husband and wife, both employees, are assigned overseas to the same post. This would authorize additional weight allowances for HHE and air freight. The subject was discussed with offices concerned, and it has been concluded that,

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while there is no legal objection, the present system should be retained. Most employee wives accept an LWOP status to accompany their husbands overseas and are given local contract status when they arrive. Relatively few can be programmed for rotation so that they can retain their status. To provide additional fringe benefits for those few would not be equitable to the large numbers who accept the less desirable arrangement. It was also noted that (a) the HHE entitlements are based on the entire household and not the status of the separate members, and (b) issuing two travel orders for each family, as well as processing two accountings, is hardly consistent with our efforts to reduce paperwork. Aside from travel orders, you are aware that normal allowances are paid to both husband and wife if both are staff employees or headquarters contract personnel.

4. Central Travel Branch. The DD/M&S has approved a request by the DDO that a DDO travel unit be established in the Central Travel Branch. Ceiling positions for this have been made available through other shifts. Consequently, earlier instructions concerning transfer of travel accounting responsibilities to the DDO Operating Components have been rescinded. All DDO travel vouchers should be routed to the Central Travel Branch as in the past.

5. Official Vehicles. The Office of Logistics has discontinued the chauffeur-driver vehicle service during non-duty hours. If you need a car and driver, you should make arrangements with the motor pool no later than 1500 hours on the preceding day, or no later than Friday afternoon if the requirement covers a weekend. However, vehicles can be made available on a U-Drive-it basis from the Operations Center [REDACTED] or the Security Duty Officer [REDACTED]. In case of illness or other emergency in the building, the Security Duty Officer can provide transportation. The obvious intent of the change is to encourage the use of taxis and POV's, since the cost of drivers on an overtime basis is completely disproportionate to the services requested in the past.

6. Please submit ASAP your request for D. C. parking permits in alias. There was a mix-up this year on who was responsible for doing this, but Cover has now asked us to follow through.

7. We have handed out to the Area Divisions a sample format to be followed in submitting your TDY Per Diem for Dependents Report. Please have your report to SSA by 11 July 1974.

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